Republic of the Philippines
Office of the Solicitor General

# Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Attention: _____

Date: August 14, 2025
Quotation #: PS 025-08-092
ABC: ₱17,095.00

**Sir/Madam:**

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

**RODRIGO L. OJENAL**
SAO, Administrative Division

***To be filled-out by Supplier:***

| ITEM NO: | ITEM & DESCRIPTION | QTY | UNIT | BRAND | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|---|---|
| | **Procurement of Common-Use Office Supplies & Equipment: Multimedia Peripherals** | | | | | |
| 1 | **HDMI SPLITTER**<br>Input Interface: 1× HDMI (supports up to 4K/30Hz<br>Output Interface: 8× HDMI (supports up to 4K/30Hz)<br>Version: HDMI 1.4 or above<br>Resolution: 4K at 30Hz; backward compatible<br>Material: Hard plastic or aluminum case<br>Power Supply Interface: DC 5V/2A<br>OS Compatibility: Windows, macOS, Linux | 1 | piece | | | |
| 2 | **USB TYPE-C HUB**<br>Ports: 8–10 ports<br>Connectivity: USB Type-C<br>Required Ports:<br>• 1× 4K HDMI • 1× VGA<br>• 1× USB-C PD • 1× RJ45<br>• 1× SD Card Slot • 2× USB 3.0<br>• 1× MicroSD Card Slot • 1× 3.5mm audio jack<br>OS Compatibility: Windows, macOS, iOS, Linux, Android | 2 | piece | | | |
| 3 | **VIDEO CAPTURE CARD**<br>Input Port: HDMI (4K/30Hz<br>Output Port: USB / USB Type-C (1080p/30Hz or higher)<br>Audio: Supports audio and video synchronization<br>OS Compatibility: Windows, macOS, iOS, Linux, Android | 2 | piece | | | |
| | ***Note:***<br>*All interested suppliers must specify the brand and provide a product image for technical evaluation by the end user. The supplier must also warrant that, in the event the delivered item is found defective upon use by the end user, it will be replaced at no additional cost.*<br>**(Price Vat-Included)** | | | | | |

Delivery Period: _____
Warranty _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

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**Sir/Madam,**

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

**PAOLO MIGUEL U. TORIO / SONNY S. BERMUDEZ**
SIGNATURE OF CANVASSERS

***For more information, you may contact us:***
Telephone: (02) 8988-1674 loc 777
***Please send your quotation to:***

osg.procurement@yahoo.com